



Housing Authority of the City and County of San Francisco

Leroy Lindo, Chairman
Luenna Kim, Vice Chair
Lottie Titus, Member
Phil Arnold, Alternate Member

Barbara T. Smith, Acting Executive Director

San Francisco City Hall
1 Dr. Goodlett Place Room 408
San Francisco, CA 94102
<http://www.sfha.org/>

DEVELOPMENT, FINANCE AND OPERATIONS COMMITTEE REGULAR MEETING NOTICE Wednesday, January 16, 2019 2:00 p.m.

1. The Development, Finance and Operations Committee of the Housing Authority of the City and County of San Francisco (Committee) is holding this meeting in the at 1 Dr. Goodlett Place, Room 408, San Francisco, CA 94102.
2. Disability Access: Room 408 is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, the #71 Haight/Noriega, the F Line to Market and Van Ness, and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142.
3. Disability Accommodations: To request assistance listening devices, real time captioning, sign language interpreter, readers, large print agendas or other accommodations, please contact the Commission Clerk at (415) 715-3232 or gamezc@sfha.org at least 72 hours in advance of the meeting to ensure availability.
4. There is accessible parking at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets), and at Civic Center Plaza Garage. There is a fee for parking at the garages.
5. Agenda, minutes and attachments are available at www.sfha.org as well as the administrative office of the Housing Authority of the City and County of San Francisco (Authority), located at 1815 Egbert Avenue, San Francisco, California 94124. If any materials related to an item on this agenda have been distributed to the Committee after distribution of the agenda packet, those materials are available for public inspection during normal business hours at the Authority's Administrative Offices.
6. In order to assist the Authority's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the Authority accommodate these individuals.
7. The use of electronic sound-producing devices at/during public meetings is prohibited. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
8. Requests for public comment may be heard on items not on the agenda as well as after staff presentation on any Regular Agenda Item. Speakers at Committee meetings are requested, but not required, to identify themselves and fill out cards placed on the table at the entrance door. When the Committee considers policy testimony is welcome during the Public Comment portion of the meeting. Testimony is not permitted when an opportunity has been given at a committee meeting for testimony on an item. The public may address the Committee for up to two minutes or four minutes for speakers who require an interpreter, or unless otherwise approved by the Committee. The Chair, or the Committee, may limit the total testimony to 30 minutes. A speaker may not yield his or her time to another speaker. Committee procedures do not allow for dialogue between the Committee and the public. The Committee may not take action on a new proposal, which is not on the agenda.

ORDER OF BUSINESS

1. Call to Order
2. Roll Call
3. Approval of Minutes

- Special Committee Meeting: November 14, 2018
- Special Committee Meeting: December 11, 2018

Public Comment(s)

4. General Public Comment on Items Related to the Development, Finance and Operations Committee
5. Action Items

- A. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO AMENDMENT #3 TO CONTRACT 16-0003 WITH MACIAS GINI & O'CONNELL, L.L.P. (MGO) TO INCREASE THE CONTRACT AMOUNT FOR FINANCIAL AUDIT SERVICES BY AN ADDITIONAL ONE HUNDRED SIXTY TWO THOUSAND ONE HUNDRED FIVE DOLLARS (\$162,105) FOR YEAR 4 (2018) AUDIT SERVICES REVISING THE NOT-TO-EXCEED VALUE OF THE CONTRACT TO SIX HUNDRED SIXTY EIGHT THOUSAND THREE HUNDRED NINE DOLLARS (\$668,309)]**

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

- B. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO EXECUTE A FIVE (5) YEAR LEASE FOR POSTAGE METER AND MAILING EQUIPMENT WITH PITNEY BOWES (PB) FOR A NOT-TO-EXCEED VALUE OF SEVENTY ONE THOUSAND, ONE HUNDRED FIFTY DOLLARS (\$71,150) PENDING U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) APPROVAL OF A NONCOMPETITIVE AWARD]**

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

- C. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO TWO SEPARATE TWO (2) YEAR CONTRACTS WITH TECTONICS ARCHITECTS, PLANNERS, ENGINEERS AND SPGA ARCHITECTURE AND PLANNING ARCHITECTURAL SERVICES FOR AS-NEEDED ARCHITECTURAL CONSULTANT SERVICES WITH A CUMULATIVE NOT-TO-EXCEED VALUE OF THREE HUNDRED THOUSAND DOLLARS (\$300,000)]**

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

D. [RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) THE AMENDMENT TO THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO'S 2018 ANNUAL PLAN AS MANDATED BY SECTION 511 OF THE QUALITY HOUSING AND WORK RESPONSIBILITY ACT OF 1998]

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

If interpretation is needed, please provide the request to gamezc@sfha.org within 48 hours of the meeting.

6. Standing Items

A. Finance Report

Presented by: Tom Richardson, Budget Manager, Finance

B. Corrective Action Plan (CAP) Accomplishments

Presented by: Dariush Kayhan, Deputy Executive Director

C. Rental Assistance Demonstration (RAD) Update

Presented by: Brenda Morales, RAD Project Manager, Housing Development and Modernization

D. Leased Housing Update

Presented by: Sarah Ramler, Director, Leased Housing

E. HOPE VI Sites Summary

Presented by: Daryl Higashi, Housing Finance/Asset Manager, Executive Office

F. Public Housing Operations Reports

Presented by: Twima Earley, Director, Public Housing Operations

G. Work Order Report

Presented by: Alicia Sisca, Administrator, Housing Development and Modernization

H. HOPE SF Quarterly Report

Presented by: Jasmine Kuo, Senior Project Manager, Housing Development and Modernization

I. Capital Fund Program and Replacement Housing Factor Monthly Updates

Presented by: Alicia Sisca, Director, Housing Development and Modernization

J. Year 2018 Capital Plan Update

Presented by: Alicia Sisca, Director, Housing Development and Modernization

K. Human Resources Report

Presented by: Scott Hunter, Director, Human Resources

L. Information Technology Update

Presented by: David Rosario, Director, Information Technology

M. Procurement Update

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

N. Office of Government Affairs and Policy Report

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

6. Adjournment