



Housing Authority of the City and County of San Francisco

Joaquin Torres, President
Lottie Titus, Vice President
Phil Arnold, Commissioner
Luenna Kim, Commissioner
Leroy Lindo, Commissioner
Mary Ann Pikes, Commissioner

Barbara T. Smith, Acting Executive Director

San Francisco City Hall
1 Dr. Goodlett Place Room 408
San Francisco, CA 94102
<http://www.sfha.org/>

BOARD OF COMMISSIONERS SPECIAL MEETING NOTICE Tuesday, January 29, 2019 4:00PM

1. The Housing Authority of the City and County of San Francisco (Authority) is holding this meeting at 1 Dr. Goodlett Place Room 408, San Francisco, CA 94102.
2. Disability Access: Room 408 is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, the #71 Haight/Noriega, the F Line to Market and Van Ness, and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142.
3. Disability Accommodations: To request assistance listening devices, real time captioning, sign language interpreter, readers, large print agendas or other accommodations, please contact the Commission Clerk at (415) 715-3232 or gamezc@sfha.org at least 72 hours in advance of the meeting to ensure availability.
4. There is accessible parking at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets), and at Civic Center Plaza Garage. There is a parking fee.
5. Agenda, minutes and attachments are available at www.sfha.org as well as the Authority's administrative office located at 1815 Egbert Avenue, San Francisco, California 94124. If any materials related to an item on this agenda have been distributed to the Housing Authority of the City and County of San Francisco's Board of Commissioners (Board) after distribution of the agenda packet, those materials are available for public inspection during normal business hours at the Authority's Administrative Offices.
6. In order to assist the Authority's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the Authority accommodate these individuals.
7. The use of electronic sound-producing devices at/during public meetings is prohibited. Please be advised that the meeting President may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
8. Requests for public comment may be heard on items not on the agenda as well as after staff presentation on any Regular Agenda Item. Speakers at Board meetings are requested, but not required, to identify themselves and fill out cards placed on the table at the entrance door. When the Board considers policy, which has not been considered by a committee, testimony is welcome during the Public Comment portion of the meeting. Testimony is not permitted when an opportunity has been given at a committee meeting for testimony on an item. The public may address the Board for up to two minutes or four minutes for speakers who require an interpreter, or unless otherwise approved by the Board. The President, or the Board, may limit the total testimony to 30 minutes. A speaker may not yield his or her time to another speaker. Board procedures do not allow for dialogue between the Board and the public. The Board may not take action on a new proposal, which is not on the agenda.

ORDER OF BUSINESS

1. Call to Order**2. Roll Call****3. Approval of Minutes**

- Special Commission Meeting: December 17, 2018
- Special Commission Meeting: January 4, 2019

Public Comment(s)

4. General Communication**5. President's Report****6. General Public Comments**

Note: This portion of the agenda is not intended for debate or discussion with the Commission or staff. Please simply state your business or the matter you wish the Commission or staff to be aware of. It is not appropriate for commissioners to engage in a debate or respond on issues not properly set in a publicly noticed meeting agenda. If you have questions or would like to bring a matter to the Commissions' attention, please contact the Department of Government Affairs and Policy of the San Francisco Housing Authority at gamezc@sfha.org.

7. Tenant Representative Report:

- a. City Wide Council - Senior/Disabled ("CCSD")
- b. Public Housing Tenants Association ("PHTA")

Public Comment(s)

8. Executive Director's Report

- a. San Francisco Police Department-Crime Statistics
- b. SFHA 2018 Challenges, Accomplishments and Corrective Action Plan Summary Report
- c. PHA Summary Report-December 2018
 - Finance
 - Public Housing
 - Housing Choice Voucher
 - Information Technology

Public Comment(s)

9. Committee Reports

- a. Development, Finance and Operations Committee

Public Comment(s)

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10. Regular Business**a. Consent Items**

1. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO AMENDMENT #3 TO CONTRACT 16-0003 WITH MACIAS GINI & O'CONNELL, L.L.P. (MGO) TO INCREASE THE CONTRACT AMOUNT FOR FINANCIAL AUDIT SERVICES BY AN ADDITIONAL ONE HUNDRED SIXTY TWO THOUSAND ONE HUNDRED FIVE DOLLARS (\$162,105) FOR YEAR 4 (2018) AUDIT SERVICES REVISING THE NOT-TO-EXCEED VALUE OF THE CONTRACT TO SIX HUNDRED SIXTY EIGHT THOUSAND THREE HUNDRED NINE DOLLARS (\$668,309)]**

- Recommended for approval and to be placed on Consent Calendar by the Development, Finance and Operations Committee at its January 16, 2019 Regular Meeting

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

2. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO EXECUTE A FIVE (5) YEAR LEASE FOR POSTAGE METER AND MAILING EQUIPMENT WITH PITNEY BOWES (PB) FOR A NOT-TO-EXCEED VALUE OF SEVENTY ONE THOUSAND, ONE HUNDRED FIFTY DOLLARS (\$71,150) PENDING U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) APPROVAL OF A NONCOMPETITIVE AWARD]**

- Recommended for approval and to be placed on Consent Calendar by the Development, Finance and Operations Committee at its January 16, 2019 Regular Meeting

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

b. Action Items

1. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO TWO SEPARATE TWO (2) YEAR CONTRACTS WITH TECTONICS ARCHITECTS, PLANNERS, ENGINEERS AND SGPA ARCHITECTURE AND PLANNING ARCHITECTURAL SERVICES FOR AS-NEEDED ARCHITECTURAL CONSULTANT SERVICES WITH A CUMULATIVE NOT-TO-EXCEED VALUE OF THREE HUNDRED THOUSAND DOLLARS (\$300,000)]**

- Item was heard and no vote was taken by the Development, Finance and Operations Committee at its January 16, 2019 Regular Meeting

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

2. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) THE AMENDMENT TO THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO'S 2018 ANNUAL PLAN AS MANDATED BY SECTION 511 OF THE QUALITY HOUSING AND WORK RESPONSIBILITY ACT OF 1998]**

- Item was heard and no vote was taken by the Development, Finance and Operations Committee at its January 16, 2019 Regular Meeting

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

If interpretation is needed, please provide the request to gamezc@sfha.org within 48 hours of the meeting.

11. Commissioner's Comment and Report

12. Closed Session

None

13. Adjournment