



Housing Authority of the City and County of San Francisco

Leroy Lindo, Chairman
Luenna Kim, Vice Chair
Lottie Titus, Member
Phil Arnold, Alternate Member

Barbara T. Smith, Acting Executive Director

San Francisco City Hall
1 Dr. Goodlett Place Room 416
San Francisco, CA 94102
<http://www.sfha.org/>

DEVELOPMENT, FINANCE AND OPERATIONS COMMITTEE SPECIAL MEETING NOTICE Monday, May 13, 2019 2:00pm

1. The Development, Finance and Operations Committee of the Housing Authority of the City and County of San Francisco (Committee) is holding this meeting at 1 Dr. Goodlett Place, Room 416, San Francisco, CA 94102.
2. Disability Access: Room 416 is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, the #71 Haight/Noriega, the F Line to Market and Van Ness, and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142.
3. Disability Accommodations: To request assistance listening devices, real time captioning, sign language interpreter, readers, large print agendas or other accommodations, please contact the Commission Clerk at (415) 715-3232 or gamezc@sfha.org at least 72 hours in advance of the meeting to ensure availability.
4. There is accessible parking at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets), and at Civic Center Plaza Garage. There is a fee for parking at the garages.
5. Agenda, minutes and attachments are available at www.sfha.org as well as the administrative office of the Housing Authority of the City and County of San Francisco (Authority), located at 1815 Egbert Avenue, San Francisco, California 94124. If any materials related to an item on this agenda have been distributed to the Committee after distribution of the agenda packet, those materials are available for public inspection during normal business hours at the Authority's Administrative Offices.
6. In order to assist the Authority's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the Authority accommodate these individuals.
7. The use of electronic sound-producing devices at/during public meetings is prohibited. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
8. Requests for public comment may be heard on items not on the agenda as well as after staff presentation on any Regular Agenda Item. Speakers at Committee meetings are requested, but not required, to identify themselves and fill out cards placed on the table at the entrance door. When the Committee considers policy, testimony is welcome during the Public Comment portion of the meeting. Testimony is not permitted when an opportunity has been given at a committee meeting for testimony on an item. The public may address the Committee for up to two minutes or four minutes for speakers who require an interpreter, or unless otherwise approved by the Committee. The Chair, or the Committee, may limit the total testimony to 30 minutes. A speaker may not yield his or her time to another speaker. Committee procedures do not allow for dialogue between the Committee and the public. The Committee may not act on a new proposal, which is not on the agenda.

ORDER OF BUSINESS

1. Call to Order
2. Roll Call
3. Approval of Minutes

- Regular Committee Meeting: April 17, 2019

Public Comment(s)

4. General Public Comment on Items Related to the Development, Finance and Operations Committee
5. Action Items

- A. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO (THE “AUTHORITY”) APPROVING THE TENTATIVE MAP FOR THE SUNNYDALE-VELASCO HOPE SF MASTER PLAN AND THE INFRASTRUCTURE PERMITTING AGREEMENT FOR PHASE 1A-1 AND 1A-2, AND APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO AN INFRASTRUTURE GROUND LEASE FOR PHASE 1A-1 AND 1A-2 AND ENTER INTO A CONSTRUCTION LICENSE AGREEMENT TO DEMOLISH AND CONSTRUCT THE INFRASTRUCTURE IMPROVEMENTS FOR PHASE 1A-1 AND 1A-2 BY AND BETWEEN THE AUTHORITY AND SUNNYDALE INFRASTRUCTURE, LLC (“DEVELOPER”), IN CONNECTION WITH PHASE I OF THE SUNNYDALE-VELASCO HOPE SF PROJECT]**

Presented by: Jasmine Kuo, Senior Project Manager, Housing Development and Modernization

Public Comment(s)

- B. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO EXPEND AN AMOUNT NOT TO EXCEED SIX-TWO THOUSAND FOUR HUNDRED DOLLARS (\$62,400) FOR CITY AND COUNTY OF SAN FRANCISCO OFFICIAL BUSINESS PARKING PERMITS FOR FISCAL YEAR 2019]**

Presented by: Jason Castleberry, Acting Director, Human Resources

Public Comment(s)

- C. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO INCREASE CONTRACT #16-0013 WITH PESTEC INTEGRATED PEST MANAGEMENT PROVIDERS FOR INTEGRATED PEST MANAGEMENT SERVICES AT ITS SITES FOR AN ADDITIONAL ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) INCREASING THE NOT TO EXCEED VALUE OF THE CONTRACT TO NINE HUNDRED FORTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN DOLLARS (\$949,715)]**

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

- D. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO INCREASE FUNDS FOR LEGAL SERVICES CONTRACTS #15-0010 RPLG (RENNE PUBLIC LAW GROUP, LLP), CONTRACT #15-0010 S (SLOAN SAKAI YEUNG & WONG LLP), CONTRACT # 15-0010 H (HAWKINS, DELAFIELD & WOOD, L.L.P.), CONTRACT #15-0010 E (MCDOWELL & HEATHERINGTON) AND CONTRACT #15-0010 C (CORNERSTONE LAW GROUP) FOR A COLLECTIVE NOT-TO-EXCEED INCREASE OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) FOR FY 2019 SERVICES INCREASING THE NOT-TO-EXCEED VALUE OF THE COLLECTIVE CONTRACTS TO SIX MILLION, ONE HUNDRED THIRTY-TWO THOUSAND DOLLARS (\$6,132,000)]**

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

- E. **[RESOLUTION APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO INCREASE HEARING OFFICER ROBIN LEVINE'S CONTRACT AMOUNT BY THIRTY THOUSAND DOLLARS (\$30,000) FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED SIXTY THOUSAND DOLLARS (\$60,000)]**

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

6. Standing Items

A. Finance Report

Presented by: Tom Richardson, Budget Manager, Finance

B. Leased Housing Update

Presented by: Sarah Ramler, Director, Leased Housing

C. Public Housing Operations Reports

Presented by: Kendra Crawford, Acting Director, Public Housing Operations

D. Work Order Report

Presented by: Alicia Sisca, Administrator, Housing Development and Modernization

E. Capital Fund Program and Replacement Housing Factor Monthly Updates

Presented by: Keith Churchill, Senior Accountant, Housing Development and Modernization

F. Year 2018 Capital Plan Update

Presented by: Keith Churchill, Senior Accountant, Housing Development and Modernization

G. Rental Assistance Demonstration (RAD) Update

Presented by: Brenda Morales, RAD Project Manager, Housing Development and Modernization

H. Procurement Update

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

I. Information Technology Update

Presented by: David Rosario, Director, Information Technology

J. Human Resources Report

Presented by: Jason Castleberry, Acting Director, Human Resources

K. HOPE VI Sites Summary

Presented by: Daryl Higashi, Housing Finance/Asset Manager, Executive Office

L. Office of Government Affairs and Policy Report

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

7. Adjournment