



Housing Authority of the City and County of San Francisco

Leroy Lindo, Chairman
Luenna Kim, Vice Chair
Lottie Titus, Member
Phil Arnold, Alternate Member

Barbara T. Smith, Acting Executive Director

San Francisco City Hall
1 Dr. Goodlett Place Room 408
San Francisco, CA 94102
<http://www.sfha.org/>

DEVELOPMENT, FINANCE AND OPERATIONS COMMITTEE REGULAR MEETING NOTICE Wednesday, June 19, 2019 2:00pm

1. The Development, Finance and Operations Committee of the Housing Authority of the City and County of San Francisco (Committee) is holding this meeting at 1 Dr. Goodlett Place, Room 408, San Francisco, CA 94102.
2. Disability Access: Room 408 is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, the #71 Haight/Noriega, the F Line to Market and Van Ness, and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142.
3. Disability Accommodations: To request assistance listening devices, real time captioning, sign language interpreter, readers, large print agendas or other accommodations, please contact the Commission Clerk at (415) 715-3232 or gamezc@sfha.org at least 72 hours in advance of the meeting to ensure availability.
4. There is accessible parking at the following locations: two (2) designated blue curb spaces on the southwest corner of McAllister Street at Van Ness Avenue; the Performing Arts Garage (entrance on Grove Street between Franklin and Gough Streets), and at Civic Center Plaza Garage. There is a fee for parking at the garages.
5. Agenda, minutes and attachments are available at www.sfha.org as well as the administrative office of the Housing Authority of the City and County of San Francisco (Authority), located at 1815 Egbert Avenue, San Francisco, California 94124. If any materials related to an item on this agenda have been distributed to the Committee after distribution of the agenda packet, those materials are available for public inspection during normal business hours at the Authority's Administrative Offices.
6. In order to assist the Authority's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the Authority accommodate these individuals.
7. The use of electronic sound-producing devices at/during public meetings is prohibited. Please be advised that the meeting Chair may remove any person(s) responsible for the ringing or use of cell phones, pagers and similar sound-producing electronic devices from the meeting room.
8. Requests for public comment may be heard on items not on the agenda as well as after staff presentation on any Regular Agenda Item. Speakers at Committee meetings are requested, but not required, to identify themselves and fill out cards placed on the table at the entrance door. When the Committee considers policy, testimony is welcome during the Public Comment portion of the meeting. Testimony is not permitted when an opportunity has been given at a committee meeting for testimony on an item. The public may address the Committee for up to two minutes or four minutes for speakers who require an interpreter, or unless otherwise approved by the Committee. The Chair, or the Committee, may limit the total testimony to 30 minutes. A speaker may not yield his or her time to another speaker. Committee procedures do not allow for dialogue between the Committee and the public. The Committee may not act on a new proposal, which is not on the agenda.

ORDER OF BUSINESS

1. Call to Order
2. Roll Call
3. Approval of Minutes

- Special Committee Meeting: May 13, 2019

Public Comment(s)

4. General Public Comment on Items Related to the Development, Finance and Operations Committee
5. Action Items

- A. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO ("AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT PUBLIC HOUSING AGENCY RECOVERY AND SUSTAINABILITY ("PHARS") AGREEMENT AND ACTION PLAN ITEM: "FINANCIAL" CLOSING OF FISCAL YEARS 2014, 2015 AND 2016 OUTSTANDING INDEPENDENT PUBLIC ACCOUNTING (IPA) AUDIT FINDINGS BY EXTERNAL AUDITOR DEVELIVERABLE DUE ON 06/30/19 TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FIELD OFFICE SATISFYING THE AUTHORITY'S OUTSTANDING REQUIREMENT]**

Presented by: Tom Richardson, Budget Manager, Finance Department

Public Comment(s)

- B. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO ("AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT PUBLIC HOUSING AGENCY RECOVERY AND SUSTAINABILITY ("PHARS") AGREEMENT AND ACTION PLAN ITEM: "SECTION 8" THE AUTHORITY DEMONSTRATES TO HUD THE AUTHORITY IS CAPABLE OF PERFORMING HOUSING CHOICE VOUCHER MANAGEMENT DUTIES INDEPENDENTLY AND EFFECTIVELY]**

Presented by: Sarah Ramler, Director, Leased Housing

Public Comment(s)

- C. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO ("AUTHORITY") APPROVING AND AUTHORIZING THE BOARD OF COMMISSIONERS AND ACTING EXECUTIVE DIRECTOR OF THE AUTHORITY TO SUBMIT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT STATUS THE FOLLOWING PUBLIC HOUSING AUTHORITY RECOVERY AND SUSTAINABILITY (PHARS) AGREEMENT AND ACTION PLAN DELIVERABLES: (1) AUTHORITY COMPLETION OF CORRECTIVE ACTION PLAN TASKS AND (2)**

AUTHORITY DEMONSTRATION TO HUD OF CAPABILITIES TO PERFORM PUBLIC HOUSING AGENCY MANAGEMENT]

Presented by: Dariush Kayhan, Deputy Executive Director, Executive Office

Public Comment(s)

- D. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO ("AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT PUBLIC HOUSING AGENCY RECOVERY AND SUSTAINABILITY ("PHARS") AGREEMENT AND ACTION PLAN ITEMS: "PHYSICAL" AND "ASSET MANAGEMENT" DELIVERABLES DUE ON 06/30/2019 TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FIELD OFFICE SATISFYING THE AUTHORITY'S OUTSTANDING REQUIREMENT]**

Presented by: Alicia Sisca, Administrator, Housing Development and Modernization

Public Comment(s)

- E. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO (THE "AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT PUBLIC HOUSING AGENCY RECOVERY AND SUSTAINABILITY ("PHARS") AGREEMENT AND ACTION PLAN ITEM: "PORTFOLIO TRANSFORMATION" DELIVERABLES DUE ON JUNE 30, 2019, SUNNYDALE/POTRERO HOPE SF – COMPLETED POTRERO PHASE 1, TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FIELD OFFICE]**

Presented by: Jasmine Kuo, Senior Project Manager, Housing Development and Modernization

Public Comment(s)

- F. **[RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO (THE "AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT PUBLIC HOUSING AGENCY RECOVERY AND SUSTAINABILITY ("PHARS") AGREEMENT AND ACTION PLAN ITEM: "PORTFOLIO TRANSFORMATION" DELIVERABLES DUE ON JUNE 30, 2019, ALICE GRIFFITH HOPE SF – COMPLETE RELOCATION FOR PHASE II DEMO AREA, TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FIELD OFFICE]**

Presented by: Jasmine Kuo, Senior Project Manager, Housing Development and Modernization

Public Comment(s)

G. [RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO (THE "AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO SUBMIT PUBLIC HOUSING AGENCY RECOVERY AND SUSTAINABILITY ("PHARS") AGREEMENT AND ACTION PLAN ITEMS: "PORTFOLIO TRANSFORMATION" DELIVERABLES DUE ON JUNE 30, 2019, SUNNYDALE/POTRERO HOPE SF – COMPLETED SUNNYDALE PHASE 1A-1 AND 1A-2 DEMOLITION, TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FIELD OFFICE]

Presented by: Jasmine Kuo, Senior Project Manager, Housing Development and Modernization

Public Comment(s)

H. [RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO (THE "AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO (1) AN EASEMENT AGREEMENT (ACCESS AND UTILITIES) BETWEEN THE AUTHORITY AND SUNNYDALE INFRASTRUCTURE LLC IN CONNECTION WITH THE SUNNYDALE HOPE SF REVITALIZATION PROJECT ("PROJECT") TO CONSTRUCT A TEMPORARY RIGHT OF WAY FOR PUBLIC ACCESS AND UTILITIES ON SUNRISE WAY, AND (2) AN EASEMENT AGREEMENT BETWEEN THE AUTHORITY AND THE CITY AND COUNTY OF SAN FRANCISCO FOR SEWER FACILITIES, SUBJECT TO THE APPROVAL OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT]

Presented by: Jasmine Kuo, Senior Project Manager, Housing Development and Modernization

Public Comment(s)

I. [RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO ("AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO INCREASE CONTRACT #17-0004 WITH BEAR FLAG PROCESS SERVICES, INC. FOR AN ADDITIONAL TWENTY THOUSAND DOLLARS (\$20,000) FOR PROCESS SERVER SERVICES INCREASING THE NOT-TO-EXCEED VALUE OF THE CONTRACT TO FIFTY THOUSAND DOLLARS (\$50,000)]

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement Department

Public Comment(s)

J. [RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY AND COUNTY OF SAN FRANCISCO ("AUTHORITY") APPROVING AND AUTHORIZING THE ACTING EXECUTIVE DIRECTOR TO ENTER INTO A TWO (2) YEAR LICENSE AGREEMENT WITH MERCY HOUSING TO PROVIDE SERVICES, INCLUDING WORKFORCE OPPORTUNITIES, TECHNICAL ASSISTANCE, OUTREACH AND MORE TO TRANSITIONAL AGE YOUTH (TAY) IN THE SUNNYDALE HOUSING DEVELOPMENT LOCATED ON THE TOP FLOOR OF 1652 SUNNYDALE AVENUE]

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

6. Standing Items

A. Finance Report

Presented by: Tom Richardson, Budget Manager, Finance

B. Leased Housing Update

Presented by: Sarah Ramler, Director, Leased Housing

C. Public Housing Operations Reports

Presented by: Kendra Crawford, Acting Director, Public Housing Operations

D. Rental Assistance Demonstration (RAD) and RAD Workforce Development Updates

Presented by: Brenda Morales, RAD Project Manager, Housing Development and Modernization

E. Public Relations Corrective Action Plan Update

Presented by: Rose Dennis, Public Information Officer, Executive Office

F. Human Resources Report

Presented by: Jason Castleberry, Acting Director, Human Resources

G. HOPE VI Sites Summary

Presented by: Daryl Higashi, Housing Finance/Asset Manager, Executive Office

H. Information Technology Update

Presented by: David Rosario, Director, Information Technology

I. Procurement Update

Presented by: Solomon Gebala, Chief Procurement Officer, Procurement

J. Capital Fund Program and Replacement Housing Factor Monthly Updates

Presented by: Keith Churchill, Senior Accountant, Housing Development and Modernization

K. Year 2018 Capital Plan Update

Presented by: Keith Churchill, Senior Accountant, Housing Development and Modernization

L. Office of Government Affairs and Policy Report

Presented by: Linda Martin-Mason, Director and Supervising Attorney, Government Affairs and Policy

Public Comment(s)

7. Adjournment